



Log Out

### Eligibility Assessment

Is your organization a 501(c)3 and in good standing with the IRS or a public school, college/university, governmental unit, or religious entity?

Or

Do you have a pending application with the IRS for 501(c)3 status?

Next

SAMPLE

## Eligibility Assessment

Would you like to submit a proposal for the Collaborative Problem-Solving approach or the Progress Fund?

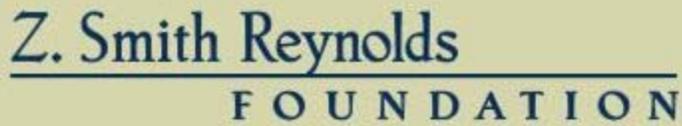
Please note that Collaborative Problem-Solving grants differ from Community Progress Fund grants in several ways.

- **Collaborative Problem-Solving Proposal Summaries** must demonstrate authentic collaboration, which ZSR defines as a true joint effort, with clear, collective purpose, with partners willing to share ownership and decision-making as they pursue a project, ideas or innovation together. Collaborative Problem-Solving grants range from \$50,000 to \$150,000 a year for up to four years.
- **Community Progress Fund Letters of Intent (LOIs)** can be submitted by a single organization and do not necessarily require collaboration from other individuals or organizations. Community Progress Fund grants are time-limited investments, ranging from \$20,000 to \$30,000 per year, for up to two years.

-Select One-



Next

[Log Out](#)

## Eligibility Assessment

### COLLABORATIVE PROBLEM-SOLVING

ZSR's Community Based Strategy includes two approaches—a Collaborative Problem-Solving (CPS) approach and a Community Progress Fund (the Progress Fund). Through the CPS approach, ZSR will support a select number of community efforts that use inclusive, collaborative and resourceful processes to authentically engage the community to tackle challenges and work towards solutions. In particular, we seek to fund proposals that work across sectors (public, private, nonprofit) and/or geographic lines (municipal, county, etc.), are built on existing community assets, use a racial equity lens, and/or bring people together across identity or ideology. We intend to dedicate a significant portion of our grant support, in this approach, to efforts that actively enhance racial and/or economic equity. While ZSR is aware that there is a lot of community-level collaboration is already occurring across North Carolina, we will prioritize CPS investments to incentivize new, innovative or non-traditional collaborations, and to encourage existing collaborations to operate in new ways.

As part of our CPS approach, we are eager to also learn with and from our CPS grantees. This will involve efforts to identify learning questions that both ZSR and our grantees want to explore and supporting opportunities for an exchange of ideas, information, and insights across grantee communities. In other words, ZSR expects that its relationship with CPS communities will not end with awarding a grant and instead will involve mutual learning and reflection with CPS communities. We plan to select approximately 10 finalists from Proposal Summaries that we

receive. In the application process for finalists, when ZSR invites full applications, we will share more about this co-learning agenda.

Selection criteria for the CPS approach can be found at: [Collaborative Problem-Solving \(CPS\)](#). As noted, we plan to select a limited number of communities in our first year of the Community Based Strategy, and we aim to support a diverse pool of grantees in terms of issues, geographies, stakeholders and approaches. We want our grantees to be as fully reflective of the range of collaborative community problem-solving in North Carolina as possible, and we are eager to learn from a diversity of initiatives. Given this interest, please, within the space limits allowed, paint as full a picture as you can of the work you are proposing.

ZSR will host a webinar about the Community-Based grantmaking strategy (including CPS and the Progress Fund) on Monday, October 15th. Please register [here](#). During that webinar, we will field questions from the audience. If needed, following the webinar, we will respond as we can to questions about proposal ideas.

**I have read the above information.**

-Select One-

Next

### Eligibility Assessment

The deadline for the online Collaborative Problem Solving Proposal Summary is December 3, 2018 at 12:00 pm (noon).

I agree to the submission deadline.

-Select One-

SAMPLE

### Eligibility Assessment

#### IMPORTANT INFORMATION BEFORE SUBMITTING YOUR PROPOSAL SUMMARY

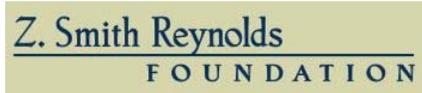
- Once you have submitted your proposal summary, you will receive an email confirmation from [gloriap@zsr.org](mailto:gloriap@zsr.org) or [mail@grantapplication.com](mailto:mail@grantapplication.com) indicating your proposal summary form was submitted.
  - a. When your online account is created for your organization, make sure that the email address is a valid email address without spam blockers or bulk mail or clutter filter. **All proposal summary communications will be emailed to the email address that was used when the online account was created.**
  - b. If your organization has an existing ZSR account and the original email address has changed or if you are unsure about the email address used, contact the Foundation at the number provided below.
  - c. If you do not receive an email confirmation of submission, check your clutter folder, spam mail or junk mail. If the email is not there, you may not have selected the Submit button. Log back into your account and look in the pending applications. If the proposal summary form has not been submitted, open and resubmit it.
  - d. Add [gloriap@zsr.org](mailto:gloriap@zsr.org) or [mail@grantapplication.com](mailto:mail@grantapplication.com) to your email contacts.
- **The online system is not compatible with the following Browsers: Google Chrome or Microsoft Edge.** If used, problems may arise with submission.
- Save your work frequently by clicking the Save and Finish Later button found at the bottom of each page. Please note that saving your proposal summary form will also trigger an automated email reminder that will include the steps to access the saved form. You may need to close your internet browser completely before logging back into your account. If you don't close, you may be directed to begin a new form.
- Please do not use the back button on your browser; click the tabs at the top of the page of the form to return to a particular section.
- Upon reviewing your proposal summary form, if red errors display, please correct the information, then click on the Update button at the bottom of the page. When all errors are resolved, and the Update button has been selected; you can submit your proposal summary form. All questions and required information must be completed and uploaded. **If you would like to provide any additional information other than what is required in the form, contact the Foundation.**
- **Please do not use bullet points, tabs, or other symbols or special characters (e.g., #, (), ", >, <, \*).** Our online system does not recognize them. Also, bold and underlined text formatting options will not be displayed within your answers.
- Anywhere the blue info-bubble is displayed; there is a help text. Please take time to read the information that pertains to that question or selection.
- **Do not submit any information to [documents@zsr.org](mailto:documents@zsr.org) (unless directed by Foundation staff).**
- **IMPORTANT:** For uploading documents as attachments within the proposal summary form – The recommended format for documents is pdfs. However, we will accept Excel and Word documents.

For informational purposes, print these instructions for reference. If other questions arise while working on this form, visit our website at [www.zsr.org](http://www.zsr.org). If you cannot find the answer to your questions, call us at (800) 443-8319 or (336) 725-7541.

I have read and understand the above information.

-Select One-

Submit



Log Out

1 General Information
2 Key Questions
3 Financial
4 Review My Application

General Information

Printer Friendly Version | E-mail Draft

Required before final submission

1. General - Organizational Information

Name of Organization

Exactly as it appears on your federal tax-exemption certification under Section 501(c)(3) of the IRS Code.

Federal Tax ID Number

Format: 99-9999999

State Listed on IRS Letter

- Select One -

Organization's Office Mailing Address

City

State

- Select One -

Zip Code

County in which your **organization's primary headquarters** is located. (If your primary headquarters is not located in North Carolina, select "Outside North Carolina").

- Select One -

Telephone

Format: 999-999-9999

Fax

Format: 999-999-9999

Website

2. General - Organization's Primary Contact

Provide information for the chief executive of the organization (aka executive director).

**\*\*If you are applying on behalf of a college or university, please provide the following as the Organization Primary Contact: "Leader or Head" of the Center/Department/Institute requesting funds. (DO NOT LIST THE CFO, PRESIDENT, OR CHANCELLOR OF THE SCHOOL.)**

Prefix

First Name

Middle Name

Last Name

Suffix

Title

Street Address

City

State

Zip Code

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Office Phone Format: 999-999-9999	Extension	Cell Phone Format: 999-999-9999	Office Fax Format: 999-999-9999	E-mail	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
 Ethnicity	Gender				
<input type="text"/>	<input type="text"/>				

2. General - Proposal Summary Contact Information

PRIMARY CONTACT FOR THIS REQUEST: Please provide the following information for the person to whom all communication regarding this proposal summary should be directed.

\*\*If you are submitting on behalf of a college or university, as the request's primary contact, please provide the person who is most knowledgeable about the summary. (DO NOT LIST THE DEVELOPMENT OFFICER.)

Prefix	First Name	Middle Name	Last Name	Suffix
<input type="text"/>				

Title

Primary Contact's Office Mailing Address

City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

Office Phone Format: 999-999-9999	Cell Phone Format: 999-999-9999	Office Fax Format: 999-999-9999	E-mail
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



Log Out

- 1 General Information
- 2 Key Questions
- 3 Financial
- 4 Review My Application

### Key Questions

Printer Friendly Version | E-mail Draft

Required before final submission

#### Key Questions

**3. Community Issues:**

What community issue are you addressing, or do you plan to address? Please include information about the location or geographic scope of the work.

Word count 0 of 350

**4. Related Goals:**

What are the related goals of the collaboration?

Word count 0 of 200

**5. Nature and History:**

What is the nature and brief history of your collaboration? Who initially came together, how and why? Please describe the key partners in the collaboration, including their roles within the collaboration.

Word count 0 of 350

**6. Funding:**

How will funding from a ZSR Collaborative Problem-Solving grant at this stage of your work advance the goals of your initiative? How would ZSR's funds be used?

Word count 0 of 350

**7. Engagement:**

Please describe ways in which the people most affected by the issue have been engaged in the efforts to date (if at all) and how they will be engaged moving forward.



Word count 0 of 275

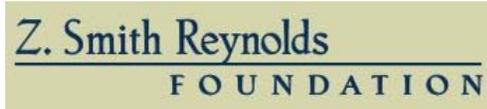
**8. Role:**

What is the role of the applicant organization in the collaboration? Is it the lead organization, fiscal agent or both?

Word count 0 of 100

[Save & Finish Later](#) [Next](#)

SAMPLE



Log Out

1 General Information
2 Key Questions
3 Financial
4 Review My Application

**Financial**

Printer Friendly Version | E-mail Draft

✦ Required before final submission

**9. Financial - Request Period**

Period for which funds are being requested.

✦ Length of Grant:

- Select One -

**9. Financial - Request Amount**

In the boxes below, indicate how much funding you anticipate requesting from ZSR. If this is a multi-year request, please state the amount being requested each year. (If you are not requesting money in a particular year, place 0 in the box. A box cannot be left blank.)

✦ Request Amount: Year 1

Maximum amount to request in year 1 is \$150,000.  
(Please enter the total amount WITHOUT any commas, dollar signs or other non numeric characters.)

✦ Request Amount: Year 2

Maximum amount to request in year 2 is \$150,000.  
(Please enter the total amount WITHOUT any commas, dollar signs or other non numeric characters.)

✦ Request Amount: Year 3

Maximum amount to request in year 3 is \$150,000.  
(Please enter the total amount WITHOUT any commas, dollar signs or other non numeric characters.)

✦ Request Amount: Year 4

Maximum amount to request in year 4 is \$150,000.  
(Please enter the total amount WITHOUT any commas, dollar signs or other non numeric characters.)

✦ Total Request Amount (All Years)

Total maximum request amount is \$600,000.  
(Please enter the total amount WITHOUT any commas, dollar signs or other non numeric characters.)

**10. Financial - Proposal Summary Budget**

Please provide a brief proposal summary budget including revenues and expenses for the first year. For a sample budget, click [HERE](#) to view.

- For revenues, please indicate the request amount from ZSR and any other committed or anticipated financial resources, either monetary or in-kind.
- For expenses, please indicate up to five areas you seek to support with ZSR funds for the initiative (e.g., Personnel, Community Meetings, etc.).

✦ Budget - Proposal Summary Budget

Browse...

Upload

*\*The Z. Smith Reynolds Foundation's online Collaborative Problems Solving - Proposal Summary online deadline is December 3, 2018 at 12:00 pm (noon).*

*I acknowledge when the Proposal Summary is due.*

None

Save & Finish Later

Review & Submit