

# SAMPLE **PRIOR CALENDAR YEAR** ACTUALS

## *Prior Calendar Year 20XX Actuals*

	<b>20XX YTD Actual <u>Revenues</u></b>
<b><u>INCOME</u></b>	
Individual Contributions < \$1,000	\$ 135,000
Major Donor Contributions >= \$1,000	\$ 804,180
Corporate Contributions <i>(from X companies statewide)</i>	\$ 30,000
Government Support	\$ 180,382
Foundation Support	\$ 325,000
Rental Income	\$ 18,800
Professional Services Revenue	\$ 50,357
Participant Fees and Workshops	\$ 8,199
Other	\$ 6,325
	<u>\$ 1,558,243</u>
	<b>YTD Actual <u>Expenses</u></b>
<b><u>EXPENSES</u></b>	
Salaries	\$ 748,000
Payroll Taxes	\$ 71,000
Group Health Insurance	\$ 91,312
Long Term Disability Insurance	\$ 14,721
Retirement	\$ 26,001
Occupancy - Rent, Telephone, Utilities, Cleaning	\$ 58,600
Materials and Supplies	\$ 15,981
Postage & Shipping	\$ 9,015
Software & Equipment Maintenance	\$ 20,051
Equipment Rental and Purchases	\$ 28,451
Printing and Copying	\$ 20,124
Audit and Payroll Fees	\$ 22,432
Graphic Design	\$ 4,928
Consultants	\$ 14,381
Legal	\$ 12,362
Website	\$ 14,079
Internships	\$ 36,549
Event Expenses	\$ 18,640
Workshops and Outreach	\$ 14,781
Board Meetings/Retreat	\$ 7,662
Travel, Meals, Lodging	\$ 32,874
Staff Development	\$ 9,547
Insurance	\$ 25,000
<b>Total Expenses</b>	<u>\$ 1,316,491</u>
Revenue Over/(Under) Expense	\$ 241,752