

1 Small Grant Reporting Form - PROGRESS REPORT

2 Review My Requirement

Small Grant Reporting Form - PROGRESS REPORT Printer Friendly Version | E-mail Draft

* Required before final submission

* Organization Name

Address

City State Postal Code
 <None>

Date Grant Awarded: Total Amount of Grant:

Title of Project:

* Today's Date:

 

The Foundation requires that the grantee upload a Progress Report for any *active* grant if they are applying for a new grant. An *active grant* is any grant that has been paid in part or in full and for which a final report is not due. (In other words, if you are applying for a new grant and have an active grant for which you have not yet submitted a Final Report, a Progress Report is required.)

In the Progress Report, grantees are to address the results of the grant and to indicate how the grant funds have been expended thus far in accordance with the Grantee's Acceptance and Understanding agreement. (see page 1, Grant Resolution and item #3 of the Grantee's Acceptance and Understanding form - A written report will be submitted to the Foundation by Grantee annually, or at such other intervals as reasonably requested by the Foundation, on the manner in which funds are spent and the progress made in accomplishing the purposes of the grant).

* 1. Have all of the grant funds been spent?

Yes ▼

2. The "anticipated results" that were listed in your application for this grant are listed below. Please answer in space provided.

Result #1

If applicable, how has the anticipated result been revised?

Please provide evidence of the extent to which your organization has achieved or made progress towards each original or revised anticipated result.

For each result, please describe any lessons learned or challenges you experienced in achieving your result.

Result #2

If applicable, how has the anticipated result been revised?

Please provide evidence of the extent to which your organization has achieved or made progress towards each original or revised anticipated result.

For each result, please describe any lessons learned or challenges you experienced in achieving your result.

Result #3

If applicable, how has the anticipated result been revised?

Please provide evidence of the extent to which your organization has achieved or made progress towards each original or revised anticipated result.

For each result, please describe any lessons learned or challenges you experienced in achieving your result.

Result #4

If applicable, how has the anticipated result been revised?

Please provide evidence of the extent to which your organization has achieved or made progress towards each original or revised anticipated result.

For each result, please describe any lessons learned or challenges you experienced in achieving your result.

FOR GENERAL OPERATING SUPPORT GRANTS ONLY (If yours is a project grant, you do not need to answer Question 3):

3. The "organizational development goals" that were listed in your application for this grant are listed below. Please answer in space provided.

Goal #1

If applicable, how has the organizational development goal been revised?

Please provide evidence of the extent to which your organization has made progress towards each original or revised organizational development goal.

For each organizational development goal, please describe any lessons learned or challenges you experienced in achieving your organizational development goal.

Goal #2

If applicable, how has the organizational development goal been revised?

Please provide evidence of the extent to which your organization has made progress towards each original or revised organizational development goal.

For each organizational development goal, please describe any lessons learned or challenges you experienced in achieving your organizational development goal.

Save & Finish Later

Review & Submit

SAMPLE