

**1** Strategic Grant Reporting Form -  
PROGRESS REPORT**2** Attachments**3** Review My Requirement

### Strategic Grant Reporting Form - PROGRESS REPORT

[Printer Friendly Version](#) | [E-mail Draft](#)

\* Required before final submission

\* Organization Name

Address

City      State      Postal Code  
            <None>

Date Grant Awarded:      Total Amount of Grant:

Title of Project:

\* Today's Date:

 

The Foundation requires that the grantee upload a Progress Report for any *active* grant if they are applying for a new grant. An *active grant* is any grant that has been paid in part or in full and for which a final report is not due. (In other words, if you are applying for a new grant and have an active grant for which you have not yet submitted a Final Report, a Progress Report is required.)

In the Progress Report, grantees are to address the results of the grant and to indicate how the grant funds have been expended thus far in accordance with the Grantee's Acceptance and Understanding agreement. (see page 1, Grant Resolution and item #3 of the Grantee's Acceptance and Understanding form - A written report will be submitted to the Foundation by Grantee annually, or at such other intervals as reasonably requested by the Foundation, on the manner in which funds are spent and the progress made in accomplishing the purposes of the grant).

- \* 1. Have all of the grant funds been spent?

Yes ▼

2. The "anticipated short-term results" that were listed in your application for this grant are as follows:

If applicable, explain how and why these short-term results have been revised or refined during the course of the grant period?

- \* 3. Please offer evidence of the extent to which your organization has achieved or made progress toward each short-term result.

If you had to revise your results, please offer this evidence for both the original and the revised results. (By evidence, we mean what is better or different because of your organization's work towards each result?) If you have data you can include, please do so.

(\*Please use the [Attachment Page](#) to upload the information to your application.)

- \* 4. Is the work being accomplished with this grant meeting the need(s) of the people/community/place it was intended to meet?

Yes ▼

5. What has your organization learned so far while working to achieve the above-mentioned results? To what do you attribute your successes and failures? Please include lessons learned from any collaborations you may have engaged in, methods/strategies you used, challenges you faced, etc.

Save & Finish Later

Next

SAMPLE

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## Attachments

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If necessary, please use the upload bar to attach the documents requested on the first page of this report form. Select the appropriate Attachment Title from the drop down, then click browse to search for the file you would like to attach. Once your file appears in the Upload Bar, Click "Upload".

### Upload

The maximum size for all attachments combined is 25 MB. Please note that files with certain extensions (such as ".exe", ".com", ".vbs", or ".bat") cannot be uploaded.

Title: 3. Evidence for Original and Revised Results ▼

File Name: Choose File No file chosen

Upload

Save & Finish Later

Review & Submit