

1 Strategic Multi-Year Reporting Form - INTERIM REPORT**2** Attachments**3** Review My Requirement**Strategic Multi-Year Reporting Form - INTERIM REPORT**

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* Required before final submission

* Organization Name

Address

City State Postal Code
<None>

Date Grant Awarded: Total Amount of Grant:

Title of Project:

* Today's Date:

**For multi-year grants (grants with funds disbursed in two or more years):**

- For second-year payment - the Foundation requires that the grantee upload an *Interim Report* eleven months from the date of the *first* year's payment. Once the Interim Report has been received and deemed acceptable by the Foundation's staff, *second-year* funds will then be disbursed.
- For the third-year payment (if applicable) - the Foundation requires that the grantee upload an *Interim Report* eleven months from the date of the second year's payment. Once the interim report has been received and deemed acceptable by the Foundation's staff, third-year funds will then be disbursed.
- After the last payment has been issued, the Final Report will be due no later than fifteen months from the date of the final year's payment. (If all funds have been disbursed and spent before the fifteen-month due date, a final report may in advance of that date.)

In the Interim Report, grantees are to address the manner in which funds are spent and the progress made in accomplishing the purpose of the grant in accordance with the [Grantee's Acceptance and Understanding Form](#) agreement (see Submission of Reports section), which states "A written report will be submitted to the Foundation by Grantee annually, or at such other intervals as reasonably requested by the Foundation, on the manner in which funds are spent and the progress made in accomplishing the purposes of the grant.)"

* 1. Have all of the grant funds been spent?

If yes, you should then complete a final report instead of an interim report.

Yes

2. The "anticipated short-term results" that were listed in your application for this grant are as follows:

If applicable, explain how and why these short-term results have been revised or refined during the course of the grant period?

* 3. Please offer evidence of the extent to which your organization has achieved or made progress toward each short-term result.

If you had to revise your results, please offer this evidence for both the original and the revised results. (By evidence, we mean what is better or different because of your organization's work towards each result?)

***If you have data you can include, please do so. (*Please use the Attachment Tab for uploading the information to your application.)**

* 4. Is the work being accomplished with this grant meeting the need(s) of the people/community/place it was intended to meet?

Yes

5. What has your organization learned while working to achieve the above-mentioned results? To what do you attribute your successes and failures? Please include lessons learned from any collaborations you may have engaged in, methods/strategies you used, challenges you faced, etc.

* 6. Do you have any concerns about your organization's ability to meet the above-listed results? If so, please explain.

List any other funds or in-kind resources, by source and amount, your organization received during the course of this grant. If yours is a project grant, please only state funding or in-kind resources contributed toward the project.

FOR GENERAL OPERATING SUPPORT GRANTS ONLY:

7. Please upload a copy of your organization's actual revenue and expenses for the fiscal year(s) of the grant that have been completed (one page per year). If ZSR funds were used in a more specific way, please state that on a separate page and include it in the upload, as well.

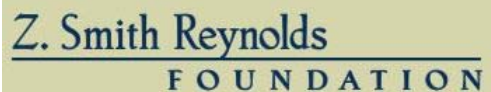
(* Please use the Attachment Tab for uploading the information to your application.)

FOR PROJECT SUPPORT GRANTS ONLY:

8. Please upload an updated project budget providing actual revenues and expenses as well as indicating how ZSR funds have been spent to date.

(* Please use the Attachment Tab for uploading the information to your application.)

Save & Finish Later Next



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Attachments

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If necessary, please use the upload bar to attach the documents requested on the first page of this report form. Select the appropriate Attachment Title from the drop down, then click browse to search for the file you would like to attach. Once your file appears in the Upload Bar, Click "Upload".

Upload

The maximum size for all attachments combined is 25 MB. Please note that files with certain extensions (such as ".exe", ".com", ".vbs", or ".bat") cannot be uploaded.

- Title:
- 3. Evidence for Original and Revised Results
 - 7. Organization's Actual Revenue and Expenses
 - 8. Updated Project Budget

File Name: No file selected.